

## MINUTES STREATOR CITY COUNCIL MEETING

### PROCEEDINGS OF THE STREATOR CITY COUNCIL COMMITTEE OF THE WHOLE MEETING OF JANUARY 12, 2016 HELD AT THE TEMPORARY CITY ADMINISTRATION BUILDING #15 NORTHPOINT DRIVE AT 1:30 P.M.

**CALL TO ORDER:** Mayor Lansford called the meeting to order.

**TIME:** The Committee of the Whole (Workshop) began at 1:30 p.m.

**PRESENT:** Mayor Lansford, Councilwoman Tara Bedei, Councilman Ed Brozak, Councilman Brian Crouch and Councilman William Phelan.

**OTHERS PRESENT:** City Manager Scot Wrighton, Linda J. Underwood, City Clerk, Jeremy Palm, City Engineer and Larry Hake, Public Works Director.

**PUBLIC COMMENT:** No one requested to speak.

#### DISCUSSION ITEMS:

##### 1.) PARKS, RECREATION & OPEN SPACE SURVEY & NEEDS ANALYSIS

City Manager, Scot Wrighton, presented a 3 part approach to assessing the Council's intentions and direction regarding its open space and parks:

1. Determine the general parameters of a Streator parks and open space assessment;
2. Determine whether this analysis can be performed by in-house personnel; and
3. Provide other instructions to staff about the scope and extent of the analysis to be performed..

Wrighton questioned Council as to whether they thought that this was the approach they wished to take regarding the parks and open space. It was the consensus of Council that this was the approach they wished to take.

Wrighton then stated that a needs assessment would be necessary and questioned whether Council wished to keep this project in-house or outsourced. Council questioned Jeremy Palm as to whether he had the time to accomplish this project; Palm stated that as long as the Council did not want this done in a month, he and Jeff Long, Engineering Tech, could be able to report to Council by July on this regarding the survey results. It was Council consensus to keep the project in-house.

##### 2.) PROPOSED SIGN CODE AMENDMENTS

Wrighton reported on the proposed sign code amendments, stating that it was regarding temporary vertical banner displays. Wrighton requested that Council discuss the two options that were presented in their packets. Councilman Phelan stated that he would like to see the City not charge the businesses any fees or restrictions to make the City seem business friendly and requested, Jerry Dutko, business owner of Water Unlimited/Curly's Furniture, speak on behalf of the business community regarding this issue. Mr. Dutko stated that he thought Option #2 was best, but should incorporate the stipulation stated in Option #1 (H) regarding condition of the banners, that there should be a limit of no more than (3) banners, which should include wall banners and that the fee should be \$100.00. Following Council discussion, it was the consensus of the Council to have the City Manager draft an ordinance as follows:

- using Option #2
- (c) to be changed from five (5) banners to three (3) banners
- (e) to have a fee of \$75.00 for a term of one (1) year.

### 3.) ANNUAL COUNCIL PLANNING SESSION/BUDGET GOALS & OBJECTIVES

Wrighton had a video presentation for Council to watch prior to discussing this item. Following the video, Wrighton presented Council with a list of 35 items that of possible goals for the City and requested Council to look at the list to determine if there was any items that needed to be added and then pick six (6) items that were their first priority items and six (6) that were their second priority items.

Following discussion, Wrighton collected all the sheets so that he could compile an analysis and present it to Council during their budget meetings beginning in March.

#### PRIOR TO ADJOURNMENT

Prior to requesting a motion to adjourn the Committee of the Whole meeting, Mayor Lansford stated that at their next COW meeting, they would have a closed session to do a year performance review for the City Manager. Mayor Lansford passed Council a performance review sheet for them individually execute out and return to him by January 26<sup>th</sup>.

#### ADJOURNMENT

Mayor Lansford requested a motion to adjourn the Committee of the Whole meeting.

**MOTION:** Phelan made a motion to adjourn, seconded by Crouch.

**ROLL:** Ayes: Bedei, Brozak, Crouch, Phelan and Mayor Lansford.

**TIME:** 3:01 p.m.

Respectfully submitted,

  
Linda J. Underwood, City Clerk