

City Clerk  
City of Streator  
204 S. Bloomington Street  
Streator, Illinois 61364  
815/672-2517 fax 815/672-7566



## RAFFLE LICENSE APPLICATION

1. Organization Name: \_\_\_\_\_ Type of Organization: \_\_\_\_\_
2. Street Address: \_\_\_\_\_
3. City, State, & Zip(required): \_\_\_\_\_
4. Telephone (Optional): \_\_\_\_\_ Date of Request: \_\_\_\_\_
5. Name of Event: \_\_\_\_\_ Length of Existence of Organization: \_\_\_\_\_
6. Is the organization incorporated? \_\_\_\_\_ If yes please give the date & state of incorporation \_\_\_\_\_
7. Name, address, telephone number of the organization's presiding officer, secretary, raffles' manager and other members responsible for the conduct and operation of the raffle:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. The aggregate retail value of all prizes to be awarded in the raffle: \_\_\_\_\_
9. The time period during which winning chances will be issued or sold: \_\_\_\_\_
10. The date, time and location at which winning chances will be determined: \_\_\_\_\_
11. A sworn statement attesting to the not-for-profit character of the applicant organization signed by its presiding officer and secretary.
12. Fidelity Bond Amount: \$ \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

**\*\*PLEASE SEE ATTACHED REGULATIONS REGARDING RAFFLES.**

**5.40.040 Licensing provisions.**

A. License Required. It shall be unlawful to conduct or operate a raffle or to sell, offer for sale, convey, issue or otherwise transfer for value a chance on a raffle unless done in accordance with this chapter.

B. Classifications/Fee. All raffle licenses shall be classified based upon the aggregate retail value of all prizes to be awarded and will pay the corresponding fee set forth below:

1. Class 1: Less than \$5,000.00: Automatically licensed without the necessity of an application; No fee
2. Class 2: **\$5000 or greater**: Fee: \$25.00.

C. Application. Any person seeking to conduct or operate a Class 2 raffle shall file an application therefore with the clerk on the forms provided by the clerk. The application shall contain the following information:

1. The name, address, and type of organization;
2. The length of existence of the organization and, if incorporated, the date and state of incorporation
3. The name, address, telephone number of the organization's presiding officer, secretary, raffles' manager and other members responsible for the conduct and operation of the raffle;
4. The aggregate retail value of all prizes to be awarded in the raffle;
5. The time period during which raffle chances will be issued or sold;
6. The date, time and location at which winning chances will be determined;
7. A sworn statement attesting to the not-for-profit character of the applicant organization signed by its presiding officer and secretary.

D. Annual license. Application may be made for an annual license enabling the licensee to conduct one or more raffles during the period of May 1 through April 30 of the following year. The information required under Subsections C. 4 through C.6 above shall be provided for each raffle to be conducted during the year, and the bond required under Section 5.40.080.B. shall be determined by the total of the aggregate retail value of all raffles to be conducted by the licensee during the year.

**5.40.080 Conduct of Raffles.**

B. Bond Required. All raffles shall be under the supervision of a single raffles manager designated by the organization. The manager of a Class 2 raffle shall give a fidelity bond in favor of the organization applying for the license in the amount of the aggregate retail value of all prizes to be awarded in the raffle.

C. Records to be Kept.

3. The licensee shall report promptly after the conclusion of each raffle to its membership, and for Class 2 raffles, to the city, its gross receipts, expenses and net proceeds from raffles, and the distribution of net proceeds itemized as required by this section.